



Post-Sale

- **March 21 – Cookie Cupboards will close**
- **March 25– [ACH Funds Shortage Report](#) is due by 12 noon.** Check the Financial Summary of your troop dashboard for balance due council. There are several reports under the report tab (Total Troops Sales & Financial or the Troop Balance Summary) if you prefer something to print out. Reminder: IRM girls must deposit/pay gslpg the **total amount of sales** as stated in their paperwork. Your amount due to the council will be negative the amount of your troop proceeds.
- **March 26 – Final ACH sweep; Final IRM balances due.**
- **March 29 – Troop Deadline** to transfer all cookies and payments to girls; to create and complete your main recognition order for your troop by 11:59pm. [Season Close Checklist](#) give you a rundown on what you will need to do to close out your sale. The training tab in Smart Cookies has videos/Quickbites to assist you with some of these steps.
- If you still have inventory issues, concerns, or parent debt, let us know. Please fill out the [Product Program Problem Report](#) and contact your Membership Specialist so we can assist you on an individual basis. Please know that we will work with troops to continue their sales if the need is there, but communication is the key. **PLEASE DO NOT CONTACT COUNCIL SITES without approval.** All other deadlines will still apply.
- **March 31 – SUCM Deadline** to assist troops with entering data
- **May 6 – Final rewards** expected to Council and SU Cookie Managers. Please keep in mind that in some cases out of our control, an item is delayed or is on back order.
- **June 3 – Deadline** for final rewards to be distributed to troops. Please keep the items in a pet-free, smoke-free environment for the safety of our volunteers/girls. If you do not receive your rewards, please let us know
- **June 13 – Deadline** for troops to notify SUCM's or Membership Specialist of missing or damaged items.
- **June 25 – Deadline** for rewards to be distributed to girls.
- **June 30 – All rewards unclaimed** by troops back to council.

