

Week 8 - February 23-March 1

- Cookie Cupboards are open Wednesday Saturday, 9am 6pm, closed 1-2 for lunch. Appointments are in hour blocks with a total case allotment allowed per hour. This means when you sign up multiple troops are in that same block and it is a First Come, First Served. If you all show up at the top of the hour, you may have to wait.
- **Dividing Booths Sales** to girls made easy. You can use the Smart Booth Divider for just one booth at a time or for a group of them. <u>Booth Divider All Booths</u> or <u>Booth Divider Single Booth</u>
- Cookie Share Orders: When girls receive cookie share orders via Digital Cookie for girl delivery or from
  in person sales, the troop level volunteer must create the transaction in Smart Cookies for the girl to
  receive credit for the sales. Any Cookie Share orders received during the initial order period will be
  posted to the troop initial order. Follow these steps for orders after the initial order.
   Cookie Sale Shares Girl Delivery
- Mardi Gras Booth Sale Reminders:
  - > Just a friendly reminder that troops and individuals can't sell cookies in the barricaded areas (that means right behind the barricades and in the crowd) along the parade route. This includes activities like wagon walkabouts, standalone booths, and selling from parked cars along the route.
  - These guidelines are in place with the support of local police to keep our Girl Scouts safe. The authorities have determined that setting up cookie booths right on the parade route can add some safety risks. We really appreciate your understanding as we work together to ensure everyone's safety.
  - Let's make this Cookie Season safe, fun, and successful! Happy selling!
- For all Girl Delivery orders made <u>after</u> Initial Orders, credit will be displayed under the girl's name. You will need to remove the cookie variety from the troop's inventory and allocate it under the girl's name. You can get this information utilizing your Digital Cookie report, the DOC by variety report. These cookie orders should be filled from your troop inventory extras as they have already been paid for by customers.
- Update Smart Cookies with cookies allocated to girls and payments made on a weekly basis. Cookies/Money also need to be moved from your Troop Site to your girls. The goal is for at the end for the extra and Booth cookies be "0" and all assigned to girls, so they get credited for rewards.
- The first week of booth sales is happening now and girls should be delivering preorders. Ensure that the money you have collected from your parents has been deposited this week in preparation for the first ACH sweep. NOTE: Parents of IRM girls will follow the same timeline but will need to make a payment at either the Lafayette shop (either in person or on the phone) or reach out to info@gslpg.org for a bank near you.





