

# Digital Cookie®

# No Registration Email Received

In order to receive a Digital Cookie registration email as a volunteer you must be registered for the current membership year, in a cookie program active role, and your Girl Scout council will need to have the correct email address on file for you. The email will be sent on the morning of your local council's Digital Cookie volunteer access date.

#### Step 1: Check your junk/spam/promotions folders

Search your email inbox one more time for an email from "Girl Scout Cookies" (<u>email@email.girlscouts.org</u>) with the subject "It's time to register your Girl Scout for Digital Cookie!". If you do not see the email, follow these steps to request a new registration email. Be sure to add the Girl Scout email to your address book so you get your email!

## Step 2: Go to digitalcookie.girlscouts.org

Once on the Digital Cookie website, click the "Need help to log in" link located under the Log in button. For best results, use the most up to date web browsers. You will land on a screen with steps you can use to help get you started.

#### Step 3: Click "Request a Registration Email"

After clicking the link, enter the email address that you use to log into your <u>myGS account</u> and click Submit. If your email is in the system, you will get a message letting you know that you have been sent a registration email and you will receive it within 15 minutes.

### Step 4: Email Not Found in Digital Cookie

If you get a red message, and the email you entered is the same email you use to register for Girl Scouts and log into your myGS account, use the Digital Cookie Support Registration form under the "click here for help" link to contact your local council for support.

Email
testdc512@girlscouts.org
The email you entered is not recognized.
Parents, check the email address that's on file for
<u>you</u> .
For others, <u>click here for help</u> .

If you have a registered Girl Scout, use the <u>No Registration Email tip sheet</u> for caregivers for additional ways to see which email is in Digital Cookie.