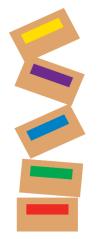
Week 5 (January 30 – February 4)

- Initial Order Cookie Deliveries begin at the end of this week. Council staff and your SUCM sets the date, time, and location of your area's Initial delivery. For more information on your troop's exact pick-up time and location, please check your eBudde Dashboard Calendar. Only the larger areas will have a time set. Other areas, you will be contacted by a SU volunteer or staff with times. The Delivery agent must set his route according to order size once the IO was sent to them Friday.
- Initial delivery can be intimidating. Lots of cars, delivery agent workers, and cookies! We move thousands of cases of cookies during each initial delivery in a short time, so it's important to:
 - > Arrive at your scheduled pick-up time. (Do not arrive early unless you are contacted to do so)
 - > Make sure you have enough vehicles to carry your entire order. (see graphic below)
 - > **Be Prepared!** Take a copy of your troop's initial cookie order printed from eBudde (Report Tab).
 - > Count and recount your order and check for damaged cases before loading begins.
 - Sign for your order. Troops will be financially responsible for the cases listed on the delivery report as signed by the TCM. Make sure you pick up exactly what you ordered and what you sign for!
 - > Cookies CANNOT be returned once they are picked up.
 - Distribute the cookies Once you have your cookies, take them to a troop site (troop meeting location, TCM's garage, etc) where you can sort them into girl orders and distribute them to girls. Using blank bubble sheets found on the Report tab make for quick/easy sorting and distributing.
 - Get a signature! Remember to always get signatures from parents when distributing any cookies. Use the Cookie receipt books provided to you from GSLPG.
- Girls may deliver their preordered cookies immediately. Additional sales need to wait until February 10, when booth/Direct sales open.
- Set payment collection deadlines and communicate them to parents. Keep in mind the 50% due on February 16. DOC payments will count toward your amount due.



HOW MANY CASES CAN	
YOUR CAR CARRY?	
Compact car	.23 cases
Hatchback car	.30 cases
Standard car	35 cases
SUV	.60 cases
Station wagon	. 75 cases
Minivan	75 cases
Pickup truck	100 cases
Cargo van	200 cases
NOTE: this is for an empty v without additional passenger	

- Council Cookie Booth Sign-Up:
 - Round 2 Opens January 31, 4pm Ends February 1, 11:59pm. 6 selections / 2 per chain
 - Round 3 opens February 2, 4pm Ends February 3, 11:59pm. 6 selections / 2 per chain