# IRM COOKIE PROGRAM FAQ'S



#### PRE-SALE STEPS

Be a registered Girl Scout ~ parent agreement signed ~ parent/guardian has completed training

#### COOKIE MATERIALS AND EBUDDE ACCESS

After you have completed your pre-sale steps, cookie materials can be picked up or mailed to the address listed in our system and an eBudde registration link is sent via email.

#### DIGITAL COOKIE PHASE

Digital Cookie registration link will be sent via email to set up your digital account and to send out your personal link to sell cookies online.

#### **INITIAL ORDER PHASE**

Orders taken on order cards, or digitally, up to the IO deadline. These orders along with any extra you may want to get for booth sales, or additional orders, will be picked up at the Initial Order Delivery. Cookies must be ordered by the case (12 pkgs) and you must submit this order through eBudde. You will be notified of the date and time of your pickup.

#### DIRECT SALE PHASE

Phase where you will deliver cookies that were preordered, hold cookie booths, and sell any extra cookies. Additional cases of cookies can be picked up at area cookie cupboards.

### ARE IRMS ALLOWED TO HAVE COOKIE BOOTHS?

Yes. IRMs can have cookie booths but to choose a council site (larger chains or past locations) they must partner with a troop, or another IRM, in their area. IRMs are encouraged to set up their own locations at smaller businesses. These "my sales" must be submitted to council through eBudde for approval.

#### HOW DO I SUBMIT PAYMENTS?

Digital Cookie payments are automatically applied to your eBudde account.

Additional payments can be submitted at either of our council shops or deposited in a designated council bank account. When submitting payments make sure to include your name and Service Unit (SU) #.

## DO IRMS EARN RECOGNITIONS, PATCHES, AND REWARDS?

Yes. IRMs earn rewards the same as a girl in a troop. You must submit this order in eBudde at the end of the sale.

### DO IRMS EARN PROCEEDS?

Yes, but individuals are not allowed to keep the proceeds like a troop. Proceeds are put into a Juliette Fund account where the girls can request the funds to be used for Girl Scout merchandise, events, camps, etc.

# WHO DO I REPORT TO?

SU Cookie Managers (SUCM) are volunteers in your area who can give assistance and support. If your area does not have one, the Membership Specialist (MS) assigned to that area will serve as one.

## WHAT IF I MISS A DEADLINE?

Please contact your SUCM or MS immediately. They may still be able to get your information in.

#### FOR ADDITIONAL SUPPORT

Questions, concerns, or problems can be sent to: info@gslpg.org Visit our website, gslpg.org/cookies for important dates, guides, tip sheets and more.

Join our GSLPG – Product Program Facebook page Visit www.girlscouts.org and littlebrowniebakers.com for additional resources

