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## Brief Message from our CEO

This week we were happy to learn from Governor Edwards that after sustained improvement across the state, the fourth surge of COVID seems to be behind us, and we agree it is clearly a direct result of our community's willingness to step up and protect each other, especially our children, by putting our masks back on, getting vaccinated, and taking extra precautions. The lifting of the mask mandates with some loosening of the guidelines for school-aged children is a significant win for our Girl Scout Family: it moves us one step closer to getting our program back to normal. The Girl Scout Family thanks you for your efforts, and we are very excited to get back to our leadership experience.

Please know that our members' safety during this time will continue to be our top priority. Though masks are now optional, it is highly recommended that the unvaccinated, those with certain health conditions, or those who may be compromised wear a well-fitted mask until advised otherwise by their health care provider. Furthermore, we plan to continue our guidelines for quarantining, isolation, and contact tracing as needed.



Rachel Broussard  
CEO, Girl Scouts of Louisiana – Pines to the Gulf

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## COVID-19 Guidance Updates & Adherence Policy

**With relation to COVID-19, please note that any stricter federal, state, or local mandates will take precedence over guidance that the council has provided. GSLPG expects our members to conduct themselves in accordance with any COVID-19 mandates issued at the local, state, and/or federal level during any and all Girl Scout activities.**

*Although GSLPG will attempt to update our guidance as quickly as possible, the rapidly changing nature of COVID-19 presents a situation where we may not have the most recent mandates or recommendations posted on our sites. We strongly recommend referring to federal, state, and local health departments and governing bodies for current mandates and recommendations. Please continue to refer to our council website and social media pages for the most recent GSLPG updates. We appreciate your patience during this time and thank you for doing your part to keep our Girl Scout community safe during the ongoing COVID-19 pandemic.*

GSLPG will modify this COVID-19 guidance from time to time in accordance with the latest CDC guidance and **reserves the right to update this guidance to require masks at any time should circumstances change.** As a Girl Scout volunteer, you must adhere to any guidance and protocols provided by GSLPG and GSUSA (Girl Scouts of the USA). Please read this document in its entirety and contact [info@gslpg.org](mailto:info@gslpg.org) with any questions.

COVID-19 is an extremely contagious virus that spreads easily in the community; the Omicron variant has proven especially so. Take all reasonable precautions to limit potential exposure for girls, volunteers, and families.

**There may be regional differences or developments since this guidance was last updated.** Continue to follow [local](#) and [national](#) directives and discuss plans with families.

**\*\*\*Guidance in this document should not be considered medical advice or take the place of consulting a healthcare professional\*\*\***

## **Frequently Asked Questions**

### **What do I do if I or a member of my troop tests positive for COVID-19 after a Girl Scout meeting/event/activity?**

Please **do not** contact members and/or the parents of members who were exposed. Contact the council/your Membership Specialist as soon as possible following a positive COVID-19 test. Refer to [Reporting a Positive COVID-19 Test](#) for more details on GSLPG's notification procedure.

### **Can my troop meet in person?**

Yes! Please refer to [Troop Meetings](#) for more information and specific guidance about conducting safe in-person meetings.

### **Can my troop participate in a community event?**

Yes! Please refer to [Community Events](#) for more information and specific guidance about safe participation in community events.

### **Can my Service Unit host an event/activity?**

Yes! Please refer to [Service Unit Activities](#) for more information and specific guidance about conducting safe in-person events.

### **Can food/snacks be served at meetings/activities/events?**

If food/snacks are being served, please utilize pre-packaged, individual serving sizes and, if necessary, disposable utensils/dishes. Please refer to [Healthy Food Preparation and Meal Service](#) for more information and specific guidance about food safety.

### **Can my troop travel?**

Yes! Please refer to [Troop Activities & Day Trips](#) and [Transportation](#) Processes for more information and specific guidance about traveling safely.

### **Are overnight trips permitted?**

Yes! Please refer to [Overnight Trips](#) for more information and specific guidance about safe overnight trips.

### **Are GSLPG properties (Camp Wawbansee & Camp Bon Temps) open?**

Yes! Both our camps are open for day and overnight reservations. Please refer to [Camp Activities](#), and, if applicable, [Overnight Trips](#) for more information and specific guidance about safely visiting and utilizing our camps.

### **I/my child was exposed to COVID-19. Can I/they attend Girl Scout meetings/events/activities?**

We ask that you refrain from attending any Girl Scout meetings/events/activities for a minimum of five days following the last known exposure to COVID-19; please refer to [GSLPG Quarantine Policy After COVID-19 Exposure/Symptoms](#) for more information and specific guidance on resuming Girl Scout activities following exposure.

### **I/my child have symptoms associated with COVID-19 but tested negative. Can I/they attend Girl Scout meetings/events/activities?**

We ask that you refrain from attending any Girl Scout meetings/events/activities for a minimum of five days after symptom onset, **and** have been fever-free for 24 hours without the use of fever-reducing medication, **and** other symptoms have improved; please refer to [GSLPG Quarantine Policy After COVID-19 Exposure/Symptoms](#) for more information and specific guidance on resuming Girl Scout activities following illness.

## Definitions

From the CDC	
<b>Close Contact</b>	Someone who was less than 6 feet away from a person infected with COVID-19 for at least 15 minutes over a 24-hour period
<b>Exposure</b>	Contact with a person infected with COVID-19 for any length of time in a way that increases the likelihood of getting infected with the virus
<b>Quarantine</b>	The separation of a person or group of people reasonably believed to have been exposed to a communicable disease but not yet symptomatic from others who have not been so exposed to prevent the possible spread of the communicable disease
<b>Isolation</b>	The separation of a person or group of people known or reasonably believed to be infected with a communicable disease and potentially infectious from those who are not infected to prevent spread of the communicable disease
<b>Fever</b>	A measured temperature of 100.4° F or greater

From GSLPG	
<b>Cohort</b>	Girls and adults assigned as a small group (no more than 10 people) that participates in activities together throughout multi-activity events/trips. For overnight trips, cohorts stay together in the same sleeping area. A cohort can be a household, a troop, or a mix of participants.
<b>Unit</b>	A group of cohorts assigned as a larger group. There should be no more than 30 people assigned to one Unit. Cohorts only interact with specific cohorts within the same Unit throughout the entire experience
<b>Household</b>	Individuals that live in the same home.

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## Important Links

### **GSLPG**

[COVID-19 Liability Waiver](#)

[Cohort Tracking Sheet](#)

[Attendee COVID-19 Screening Form](#)

[Safety During COVID-19 Checklist](#)

[COVID-19 Activity Checklist](#)

[Acknowledgement](#)

### **CDC**

[COVID-19 Home Page](#)

[Quarantine & Isolation Guidelines](#)

[Symptoms of COVID-19](#)

### **Louisiana Department of Health**

[COVID-19 Home Page](#)

[COVID-19 Testing Resources](#)

### **Other**

[State of Louisiana COVID-19 Updates](#)

## Hygiene and COVID-19 Risk Mitigation

**\*\*\*Guidance in this section and throughout this document should not be considered medical advice or take the place of consulting a healthcare professional\*\*\***

The following guidelines apply to any and all Girl Scout meetings/events/activities. Please see individual sections for additional specific guidance for each type of activity.

*While face masks are no longer required for participants in any Girl Scout meeting/event/activity **EXCEPT for individuals attending Girl Scout functions in the five days following the quarantine/isolation period** (see [GSLPG Quarantine Policy After COVID-19 Exposure/Symptoms](#) for details), **it is highly recommended unvaccinated individuals or those with qualifying medical condition continue to wear face masks.** Physical distancing is also recommended for both indoor and outdoor activities.*

### **Before** any and all Girl Scout meetings/events/activities

Leaders, girls, and their families should conduct a self-symptom check, including taking their temperature to confirm no fever is present

Leaders should:

- Establish a space to isolate any girl(s) who may develop symptoms during the meeting/event/activity
- Screen participants on arrival (use the [Attendee Pre-Screening & Symptoms Check Questionnaire](#)) to ensure they are healthy and that they:
  - have not experienced symptoms that are associated with COVID-19 in the previous 72 hours
  - have not knowingly been in contact with a person infected with COVID-19 in the previous 5 days
  - have not been to high-risk geographical regions, particularly if those regions require a 10-day quarantine period
- Have each participant and/or the participant's parent/legal guardian complete the [COVID-19 Liability Waiver](#)
- Maintain a sign-in sheet, [Cohort Tracking Sheet](#), or other attendance record and **keep it on file for at least one month**; in the event a participant tests positive for COVID-19 following the gathering/event, this document must be provided to council staff. Refer to [Reporting a Positive COVID-19 Test](#) for more details on our reporting and notification policy.

### **During** any and all Girl Scout meetings/events/activities:

Leaders, volunteers, and adult participants should:

- Monitor participants for development of any COVID-19 symptoms
  - If any participant(s) develop symptoms:
    - Move them to the established isolation space and ensure proper adult supervision as needed based on the participant's age
    - Contact the participant's parent/legal guardian immediately to inform them of symptoms and request pickup
    - Close off areas used by the participant(s) and/or open outside doors and windows to increase air circulation in the affected area(s)
    - Clean and disinfect the affected area(s) as soon as possible following our [Cleaning & Disinfecting](#) guidelines
- All girls and adults should wash their hands with soap and water for at least 20 seconds every two hours **and** at the following times:
  - Arrival and exit of the facility

- Before and after using outdoor play equipment
- Before and after preparing, eating, or handling food or drinks, or feeding children
- After using the bathroom or helping a child use the bathroom
- After encountering bodily fluid
- After coughing, sneezing, or blowing their nose
- After handling animals or cleaning up animal waste
- After playing outdoors or in sand
- After handling garbage

### **Best Practices for Hygiene and Other Prevention Measures**

Follow the [resources developed by credible public health sources such as CDC](#) and/or your local public health department. Share these with girls and volunteers and ensure that they are practiced during meetings and activities. Place signs in the meeting or activity space to remind girls and volunteers to engage in everyday [preventive actions](#) to help prevent the spread of COVID-19.

### **Face Coverings**

It is **highly recommended** that unvaccinated individuals or those with qualifying medical condition wear face masks, but no longer required for any participants ***EXCEPT for individuals attending Girl Scout functions in the five days following the quarantine/isolation period*** (see [GSLPG Quarantine Policy After COVID-19 Exposure/Symptoms](#) for details). Please see [Masks and Respirators](#) to learn about types of qualifying masks.

**Note:** Face masks or face coverings should **not** be placed on:

- Babies or children younger than 2 years old
- Anyone who has trouble breathing or is unconscious
- Anyone who is incapacitated or otherwise unable to remove the cover without help
- When participating in activities that make masks wet

### **Handwashing**

- Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring of children to ensure adherence among members and all other participants.
  - When handwashing is unavailable, utilize hand sanitizer with at least 60% alcohol

### **Respiratory Etiquette**

- Encourage members and all other participants to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
- Encourage members and all other participants to avoid touching their eyes, nose, and mouth and to wash their hands if they do touch their eyes, nose, and/or mouth.

### **Physical Distance**

[Physical distancing](#) provides protection by reducing risk of exposure and limiting the number of close contacts when someone is infected with COVID-19.

GSLPG recommends the following:

- At least 3 feet between all girls within a cohort.
- At least 6 feet between all girls outside of their cohort
- At least 6 feet while eating and drinking, including among people within the same cohort
- At least 6 feet between girls and volunteer
- At least 6 feet between volunteers

### **Personal Contact**

Hugs, handshakes, high-fives, and even activities like the friendship circle or squeeze can transmit COVID-19 from person to person. It is recommended to refrain from these gestures for the time being. Create a safe way for girls and volunteers to greet and end meetings instead (like tapping elbows).

### **Sharing**

Most forms of sharing are limited at troop meetings in the current environment to help ensure all girls can stay healthy and safe while being together and avoid the spread of the virus through surface contact. At all in-person gatherings, limit the sharing of activity supplies, sanitizing items between uses as much as possible. Discourage sharing of items that are difficult to [clean](#). As alternatives, supplies may be brought from home, or each girl can have a unique personal supply kit which the leader safely stocks in advance and is used at each meeting.

### **First Aid Supplies**

Troop first aid supplies should include COVID-19 prevention items including hand sanitizer (at least 60% alcohol), tissues, disposable facemasks, and disinfectants. Trash baskets or bags should be supplied for meeting and activity spaces, if not already available. Make sure that the trash baskets (or bags) are easily accessible for girls. Disposable or no-contact thermometers may be added to supplies if available and not cost-prohibitive, however, parents should be checking temperatures and allowing their girl(s) to join group activities only when temperatures are normal.

### **First Aid / CPR Training**

Keep skills up to date for any emergency. In person CPR/First Aid training may resume with classes that meet the indoor capacity limits. It is recommended to wear a face mask and physical distance during the entire class as well as wear gloves whenever practicing with manikins. Some instructors may not allow the practicing of breaths during the course until further notice.

### **Disinfectants and Disinfecting**

Routinely clean and disinfect surfaces and objects that are frequently touched (i.e., tabletops, markers, scissors, door handles, light switches, sinks, faucets, etc.). Use a household cleaner, or see the [EPA's list of effective cleaners](#) approved for use against COVID-19. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.). Please see [Cleaning & Disinfecting](#) as well as individual sections for additional specific guidance.

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## **GSLPG Quarantine Policy After COVID-19 Exposure/Symptoms**

The policies detailed below reflect COVID-19 quarantine/isolation guidelines as relates to attending Girl Scout meetings/events/activities **only**. For COVID-19 quarantine/isolation guidelines for all other purposes, please visit the CDC's [Quarantine & Isolation Guidelines](#) page and consult your healthcare professional.

### **Close Contact with/Exposure to a Person who has COVID-19**

- Refrain from attending any Girl Scout meetings/events/activities for **five days**, even if no symptoms develop. Wear a mask when attending any Girl Scout meetings/events/activities for an additional five days.
- If a positive COVID-19 test result is received following close contact with a person who has COVID-19, refrain from attending any Girl Scout meetings/events/activities for **five days**

from the day the test specimen was collected, even if no symptoms develop. Wear a mask when attending any Girl Scout meetings/events/activities for an additional five days.

- If symptoms develop following close contact with a person who has COVID-19, refrain from attending any Girl Scout meetings/events/activities for **five days** from the day symptoms began **or** you have been fever-free for 24 hours without the use of fever-reducing medication **and** other symptoms are improving, whichever is greater. Wear a mask when attending any Girl Scout meetings/events/activities for an additional five days.

#### **Exhibiting COVID-19 Symptoms (with or without a positive COVID-19 test)**

- Refrain from attending any Girl Scout meetings/events/activities for **five days** from the day symptoms began **or** you have been fever-free for 24 hours without the use of fever-reducing medication **and** other symptoms are improving, whichever is greater. Wear a mask when attending any Girl Scout meetings/events/activities for an additional five days.

#### **Tested Positive for COVID-19 but Have No Symptoms**

- Refrain from attending any Girl Scout meetings/events/activities for **five days** from the day the test specimen was collected. Wear a mask when attending any Girl Scout meetings/events/activities for an additional five days.
- If symptoms develop following a positive COVID-19 test, refrain from attending any Girl Scout meetings/events/activities for **five days** from the day symptoms began **or** you have been fever-free for 24 hours without the use of fever-reducing medication **and** other symptoms are improving, whichever is greater. Wear a mask when attending any Girl Scout meetings/events/activities for an additional five days.

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### **Reporting a Positive COVID-19 Test**

If you/your child test positive COVID-19 **within 72 hours** after attending any Girl Scout meeting/event/activity **or** you are a Troop Leader and another member or their parent/legal guardian informs you of a positive COVID-19 test within 72 hours after attending any Girl Scout meeting/event/activity, **do NOT contact other troop members and/or their parent/legal guardian.**

Instead, **promptly contact the council/your Membership Specialist.** If you are a Troop Leader, be prepared to provide [Cohort Tracking Sheet](#) or other attendance record as well as all signed [COVID-19 Liability Waivers](#). To protect the privacy of the COVID-19 positive person, a **council staff member** and NOT volunteers will be responsible for:

- Confirming and tracing the positive tester
- Contacting members, other attendees, and/or their parent/legal guardian by telephone or email to notify them of exposure to COVID-19
- Notifying the facility where a troop has met
- Following the guidance provided by the state department of health or CDC

**Council staff, NOT volunteers, will notify parents and others about a positive test result.**

The identity of the COVID-19 positive person, as well as all girl and volunteer health information, is private and kept **strictly** confidential and should only be shared on a need-to-know basis with a council staff member.

## Meeting/Event/Activity Spaces and Gathering Sizes

Virtual meetings and outdoor spaces where physical distancing can be maintained are ***strongly recommended*** for meetings.

### Virtual Meetings

Meeting options may need to be flexible based on the fluid nature of COVID-19 risk. Troops that can run online meetings as needed (or wanted) should do so. GSUSA recommends maintaining a virtual to in-person ratio of at least 20/80, which means to maintain virtual troop meetings at least 20% of the time to keep tech skills and virtual meeting habits fresh. Use the Safety Activity Checkpoints for Virtual Meetings to guide your meeting plans: [Virtual Troop Meetings](#).

Other helpful resources can be found on our website under [Virtual Meeting Resources](#).

### Indoor Meeting Spaces

Girl Scouts may utilize indoor facilities for meetings/events/activities at 100% capacity of the facility, not to exceed state and local mandates for operating capacity. **It is highly recommended to utilize all physical distancing practices and that unvaccinated individuals or those with qualifying medical condition wear face masks**, but no longer required for any participants ***EXCEPT for individuals attending Girl Scout functions in the five days following the quarantine/isolation period*** (see [GSLPG Quarantine Policy After COVID-19 Exposure/Symptoms](#) for details).

**Special Note on Girl Scout Meetings at a Private Residence or Home:** GSLPG is not allowing meetings in any private residence or home out of concern that there would be greater risk of exposure to other, non-member occupants of the residence.

For meetings held at public facilities, contact the facility ahead of time to:

- Secure permission to use the facility
- Determine if physical distancing can be maintained
- Determine if the space is cleaned, and touch surfaces (i.e., tabletops, light switches, chairs, etc.) sanitized, at least daily
- Determine who else uses the space (how often and the size of the other group(s)) and if the space is cleaned between groups
- Determine what type of faucets/soap dispensers are available in the restroom (sensory or manual)

Then, consider whether you can supplement any practices that are less ideal. For example, if you arrive after another user group, plan to bring sanitizing wipes to get the space ready for your troop. Another example is as follows: if faucets are manual, take some time to show girls how to shut them off with a paper towel. Use paper towels for doorknobs whenever possible.

**Do not assume public spaces are cleaned and sanitized.** Arrive 30 minutes in advance and clean high-touch surfaces.

### Outdoor Meeting Spaces

Girl Scouts may utilize outdoor facilities for meetings/events/activities at 100% capacity, not to exceed state and local mandates for operating capacity. **It is highly recommended to utilize all physical distancing practices.**

For meetings held at public facilities, contact the facility ahead of time to secure permission to use the facility and to determine if restrooms/handwashing stations are available and, if so, are they cleaned and sanitized at least daily.

Be prepared to provide alternate hygiene measures (hand sanitizer, sanitizing wipes) in the event restrooms/handwashing stations are unavailable or otherwise unsuitable.

**Volunteers should have a weather backup plan ready prior to any outdoor gatherings.** If the meeting/event/activity is moved indoors, please review and follow all guidelines – including capacity limits - for Indoor Meeting Spaces as outlined above.

Please refer to [Camp Activities](#) for specific guidance on utilizing GSLPG camp properties.

### **Gathering Sizes**

While gatherings up to 100% of the facility capacity limit are permitted, please be mindful that restrictions vary from state to state, parish to parish, and even from town to town - and frequently change. Please [check state and local restrictions](#) on gathering sizes and, if they are more restrictive, follow the strictest policy.

Large troops and service unit or multi-troop events/activities should consider virtual meetings/events if possible; see Virtual Meetings above for more information.

***Larger gatherings, especially inside buildings, increase the potential of communicable disease spread.*** Mitigation for these and any mass gathering could include splitting large assemblies into smaller groups (by age level or badge being worked on), outdoor programming, dining, and programmatic changes to minimize mixing, as well as practicing physical distancing, and wearing face masks (as age and developmentally appropriate). See [Creating Cohorts and Units](#) below for more information on COVID-19 risk mitigation for large gatherings.

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## **Creating Cohorts and Units**

Large gatherings (more than ten people) and overnight trips should utilize cohorts and units (see [Definitions](#)) to minimize COVID-19 risk; **participants remain with their assigned cohort/unit throughout the event.**

Use the [Cohort Tracking Sheet](#) to organize and track Cohorts and Units (there is an example tab and a blank tab for your convenience). **Keep each Cohort Tracking Sheet on file for at least one month;** in the event a participant tests positive for COVID-19 following the gathering/event, this document must be provided to council staff. Refer to [Reporting a Positive COVID-19 Test](#) for more details on our reporting and notification policy.

### **Best Practices**

- Groups of more than 30 people should split first into Units, and then each Unit into Cohorts
  - Cohorts only interact with specific Cohorts **within the same Unit** throughout the entire experience
- Organize girls and adults into the smallest practical Cohorts
  - Cohorts should be comprised of **no more than** 10 people and can be as small as two people.
  - Each Cohort should maintain the proper Adult to Girl ratio
  - Participants from the same household should be assigned to the same cohort
  - For multi-troop gatherings, members of the same troop (both Girls and Adults) should be assigned to the same cohort(s)
  - For travel outside the troop/group's usual metro area utilizing private vehicles, each cohort should travel separately; see [Transportation](#) guidelines for more information
- For overnight trips, each cohort should have separate sleeping quarters/rooms; see [Overnight Trips](#) and [Camp Activities](#) for more information

- Examples:
  - Air B&B/Hotel suite with multiple rooms - Cohorts sleep together in individual rooms.
  - Cohorts sleep together in individual hotel rooms
  - Camping Outdoors – Cohorts sleep together in individual tents or cabins
- Two to three Cohorts may be matched for small group activities. These Cohorts should remain matched for the remainder of the event.
- Any changes to a Cohort or Cohort match assignment must be indicated on the Cohort Tracking Sheet
- Staggered dining times are recommended depending on the size of the dining facility and its ability to allow physical distancing between Cohorts. Consider dining outside by Unit if possible and weather permits.

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## Troop Meetings

Troops may meet in person but **must follow all guidance** from [Hygiene and COVID-19 Risk Mitigation](#) and [Meeting/Event/Activity Spaces and Gathering Sizes](#).

### Reminders

- All attendees and/or their parent/legal guardian should complete a symptom self-check, including taking their temperature, prior to attending a Girl Scout Meeting
- Leaders should screen all participants on arrival using the [Attendee Pre-Screening & Symptoms Check Questionnaire](#)
- All attendees or their parent/legal guardian must complete and sign the [COVID-19 Liability Waiver](#) before **each meeting**
- Leaders must maintain a sign-in sheet, [Cohort Tracking Sheet](#), or other attendance record and **keep it on file for at least one month**; in the event an attendee tests positive for COVID-19 following the meeting, this document must be provided to council staff. Refer to [Reporting a Positive COVID-19 Test](#) for more details on our reporting and notification policy.
- If an attendee develops any symptoms of COVID-19 during a troop meeting, move the attendee to a designated isolation area and call their parent/legal guardian to notify them of symptoms and request pickup

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## Troop Activities & Day Trips

Troops may participate in non-meeting activities or special day trips in person but **must follow all guidance** from [Hygiene and COVID-19 Risk Mitigation](#) and [Meeting/Event/Activity Spaces and Gathering Sizes](#) in addition to following the [Safety Activity Checkpoints](#) and [submitting a P-500](#) if required.

Any Troop Activity or Day Trip cannot exceed the limits set forth in [Meeting/Event/Activity Spaces and Gathering Sizes](#) and/or federal, state, and local mandates. The destination must follow all state and local mandates regarding operating capacity as well as all recommended [Hygiene and COVID-19 Risk Mitigation](#) procedures.

Call ahead to the destination to confirm that they are following CDC and state health department guidelines. If activity or sporting equipment is being provided, ask the provider if they wipe down equipment in between uses, like equipment at the gym. Make whatever appropriate accommodation necessary. For example, bring extra sanitizer if none is provided for public use at the activity location. It is suggested to build supplies costs into activity budget to split among

participants as to not have any undue financial hardship on any one individual. Groups may also choose to have sign-up for participants to provide items, like snack sign-up, or collect donations.

Suggested supplies:

- Gloves
- Hand sanitizer
- Surface cleaners
- Paper towels
- Face masks

Prior to the activity or day trip, the Troop Leader must submit the [COVID Activity Checklist Acknowledgement Form](#) along with a P-500 a **minimum of three weeks prior to the suggested activity** or day trip for approval.

### **Reminders**

- All attendees and/or their parent/legal guardian should complete a symptom self-check, including taking their temperature, prior to attending the activity or day trip
- Leaders should screen all participants using the [Attendee Pre-Screening & Symptoms Check Questionnaire](#) before the activity and/or travel to the activity destination begins (see [Transportation](#) guidelines for more information)
- All attendees or their parent/legal guardian must complete and sign the [COVID-19 Liability Waiver](#) before the activity and/or travel to the activity destination begins (see [Transportation](#) guidelines for more information)
- If the activity or day trip involves a large troop or multiple troops, refer to [Creating Cohorts and Units](#) for information on COVID-19 risk mitigation for large gatherings
- Leaders must maintain a sign-in sheet, [Cohort Tracking Sheet](#), or other attendance record and **keep it on file for at least one month**; in the event an attendee tests positive for COVID-19 following the meeting, this document must be provided to council staff. Refer to [Reporting a Positive COVID-19 Test](#) for more details on our reporting and notification policy.
- If an attendee develops any symptoms of COVID-19 during the activity or day trip, move the attendee to a designated isolation area and call their parent/legal guardian to notify them of symptoms and request pickup, if possible.
  - Keep the symptomatic attendee isolated with appropriate supervision until they can be transported from the facility

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## **Service Unit Events/Activities**

Service Units may meet in person and hold events/special activities but **must follow all guidance** from [Hygiene and COVID-19 Risk Mitigation](#) and Meeting/Event/Activity Spaces and Gathering Sizes.

### **Reminders**

- All attendees and/or their parent/legal guardian should complete a symptom self-check, including taking their temperature, prior to attending a Service Unit meeting or event
- Troop Leaders and/or Service Unit Managers should screen all participants on arrival using the [Attendee Pre-Screening & Symptoms Check Questionnaire](#)
- All attendees or their parent/legal guardian must complete and sign the [COVID-19 Liability Waiver](#) before **each Service Unit meeting or event**
- Troop Leaders and/or Service Unit Managers must maintain a sign-in sheet, [Cohort Tracking Sheet](#), or other attendance record and **keep it on file for at least one month**; in

the event an attendee tests positive for COVID-19 following the meeting, this document must be provided to council staff. Refer to [Reporting a Positive COVID-19 Test](#) for more details on our reporting and notification policy.

- If the Service Unit event will be attended by more than 10 people, refer to [Creating Cohorts and Units](#) for information on COVID-19 risk mitigation for large gatherings
- If an attendee develops any symptoms of COVID-19 during a Service Unit meeting or event, move the attendee to a designated isolation area and call their parent/legal guardian to notify them of symptoms and request pickup
  - Keep the symptomatic attendee isolated with appropriate supervision until they can be transported from the facility

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## **Community Events**

Participation in community events (events that are not hosted and/or sponsored by GSLPG) is permitted. Members **must follow all guidance** from [Hygiene and COVID-19 Risk Mitigation](#) as well as the [Safety Activity Checkpoints](#) and adhere to any rules provided by the host facility and any federal, state, or local mandates.

Prior to the community event, the Troop Leader must submit the [COVID Activity Checklist Acknowledgement Form](#) along with a P-500 a **minimum of three weeks prior to the suggested Community Event** for approval.

### **Reminders**

- All attendees and/or their parent/legal guardian should complete a symptom self-check, including taking their temperature, prior to attending a community event with their troop or other Girl Scouts
- Troop Leaders should screen all participants on arrival using the [Attendee Pre-Screening & Symptoms Check Questionnaire](#)
- All attendees or their parent/legal guardian must complete and sign the [COVID-19 Liability Waiver](#) before attending a community event with their troop or other Girl Scouts
- Troop Leaders must maintain a sign-in sheet, [Cohort Tracking Sheet](#), or other attendance record and **keep it on file for at least one month**; in the event an attendee tests positive for COVID-19 following the meeting, this document must be provided to council staff. Refer to [Reporting a Positive COVID-19 Test](#) for more details on our reporting and notification policy.
- If an attendee develops any symptoms of COVID-19 while attending a community event with their troop or other Girl Scouts, move the attendee to a designated isolation area and call their parent/legal guardian to notify them of symptoms and request pickup
  - Keep the symptomatic attendee isolated with appropriate supervision until they can be transported from the facility

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## **Overnight Trips**

Overnight trips are permitted. As always, submit a [P-500 Application for Trips and Activities](#) to GSLPG for prior approval before planning any overnight stays and follow guidance in Safety Activity Checkpoints. **All guidance** from [Hygiene and COVID-19 Risk Mitigation](#) and [Meeting/Event/Activity Spaces and Gathering Sizes](#) **must be followed** as well as the [Safety Activity Checkpoints](#).

Any overnight trip cannot exceed the limits set forth in [Meeting/Event/Activity Spaces and Gathering Sizes](#) and/or federal, state, and local mandates. The destination must follow all state and local mandates regarding operating capacity as well as all recommended [Hygiene and COVID-19 Risk Mitigation](#) procedures. See [Camp Activities](#) for guidance specific to GSLPG's camp properties.

Prior to any overnight trip, the Troop Leader must submit the [COVID Activity Checklist Acknowledgement Form](#) along with a P-500 a **minimum of three weeks prior to the suggested overnight trip** for approval.

Please refer to [Creating Cohorts and Units](#) and [Transportation](#) for additional information on COVID-19 risk mitigation related to overnight trips.

Please note that, due to COVID-19, an adult chaperone is **not** currently required for a Daisy-level girl to attend an overnight trip, but chaperones are permitted for girls at all membership levels.

### **Sleeping Arrangements**

- Each cohort should have separate sleeping quarters/rooms, regardless of the type of accommodation
  - Examples:
    - Air B&B/Hotel suite with multiple rooms - Cohorts sleep together in individual rooms.
    - Cohorts sleep together in individual hotel rooms
    - Camping Outdoors – Cohorts sleep together in individual tents (clustered and distanced at least six feet from the nearest tent(s) as pictured below) or cabins
    - See [Camp Activities](#) for guidance on sleeping arrangements at GSLPG camp properties
  - Girls should utilize the buddy system any time they leave their individual sleeping area for any reason
  - When sleeping in close quarters, it is recommended for to sleep head to toe to create a distance of six feet between each individual



### **Reminders**

- All attendees and/or their parent/legal guardian should complete a symptom self-check, including taking their temperature, prior to attending an overnight trip
- Leaders should screen all participants using the [Attendee Pre-Screening & Symptoms Check Questionnaire](#) before the overnight trip and/or travel to the destination begins (see [Transportation](#) guidelines for more information)
- All attendees or their parent/legal guardian must complete and sign the [COVID-19 Liability Waiver](#) before the overnight trip and/or travel to the destination begins (see [Transportation](#) guidelines for more information)

- Leaders must maintain a sign-in sheet, [Cohort Tracking Sheet](#), or other attendance record and **keep it on file for at least one month**; in the event an attendee tests positive for COVID-19 following the meeting, this document must be provided to council staff. Refer to [Reporting a Positive COVID-19 Test](#) for more details on our reporting and notification policy.
- If an attendee develops any symptoms of COVID-19 during the activity or day trip, move the attendee to a designated isolation area and call their parent/legal guardian to notify them of symptoms and request pickup, if possible.
- Keep the symptomatic attendee isolated with appropriate supervision until they can be transported from the facility; see Camp Activities for specific information about isolating a symptomatic person at GSLPG camp properties

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## **Camp Activities**

Troops and GSLPG members are encouraged to utilize GSLPG's camp properties, Camp Wawbansee and Camp Bon Temps. Use of all property cabins and personal tents is permitted with adherence to sleeping arrangement regulations outlined in [Overnight Trips](#) as well as all recommended [Hygiene and COVID-19 Risk Mitigation](#) procedures. For large events, please work with a Site Manager to ensure your anticipated maximum participants will fall within capacity limits for either day or overnight use.

Please follow safety criteria procedures outlined above to prepare for your visit, to include utilizing the [Safety During COVID-19 Checklist](#). This should be turned in with the [Camp Cleaning Checklist](#) to the Site Manager upon conclusion of your visit.

Please view availability and submit a request for reservation at [Camp Bon Temps](#) and [Camp Wawbansee](#) for Site Manager approval.

The following indoor communal spaces may be open to all group reservations, with strict adherence to the [Meeting/Event/Activity Spaces and Gathering Sizes](#) and [Hygiene and COVID-19 Risk Mitigation](#) procedures listed above. Please use the capacity tables provided for both locations.

- Troop House (Wawbansee)
- Main Halls (both properties)
- Kitchen and dining areas (both properties)
- Cabins (both properties)

Volunteers should have a weather backup plan ready in case of harsh weather when utilizing GSLPG camp properties. Potential options include:

- The use indoor communal spaces, pavilions, and sleeping quarters for overnight reservations, as capacity allows.
- If these spaces cannot fit all members, the trip coordinator should reduce the maximum number of participants for the event or cancel the event

Please use the capacity tables provided for both locations.

### Guiding Principles to Keep in Mind

Lowest Risk	Small groups of campers stay together all day, each day. Campers remain at the suggested <a href="#">Physical Distance</a> and do not share objects. Outdoor activities are prioritized. All campers are from the local geographic area (e.g., city, town, county, community)
More Risk	Campers mix between groups but remain at the suggested <a href="#">Physical Distance</a> and do not share objects. Outdoor activities are prioritized. All campers are from the local geographic area (e.g., community, town, city, or county)
Even More Risk	Campers mix between groups and do not remain spaced apart. All campers are from the local geographic area (e.g., community, town, city, or county).
Highest Risk	Campers mix between groups and do not remain spaced apart. All campers are not from the local geographic area (e.g., community, town, city, or county).

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html>

#### **Dining and Food Preparation at GSLPG Camp Property**

Adults may use the kitchen space at either property to prepare meals while following the [Hygiene and COVID-19 Risk Mitigation](#) procedures. Meals can be served line style with one server per dish and consumed indoors or outdoors in their cohorts. It is recommended to physically distance from other cohorts by at least six feet.

For additional guidance, see [Healthy Food Preparation and Meal Service](#).

#### **Cleaning and Disinfecting GSLPG Camp Property**

Due to limited staffing, adult members are responsible for cleaning spaces before and after gatherings, as well as at transitions of activities/cohorts during events.

- Volunteers and Site Managers will use the [Camp Cleaning Checklist](#) to ensure proper cleaning and disinfection is completed. Site Manager will keep all checklists for records.
- Clean and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, tabletops, cabinet handles, railings, etc.) within the camp facility and in any shared [transportation](#) vehicles at least daily for a multi-day reservation or between different reservations if there are two or more in a day. Use of shared objects (e.g., art supplies, nap mats, toys, games) should be limited when possible, or cleaned between use.
- Cleaning products should not be used near children, and all adults and volunteers should ensure that there is adequate ventilation when using these products to prevent children or themselves from inhaling toxic fumes. When using cleaning products, follow instructions and Safety Data Sheets (SDS) thoroughly and never mix chemicals.
- Use gloves when removing garbage bags or handling and disposing of trash. Wash your hands after removing gloves.

While properties will have general supplies on hand, event coordinators are responsible for bringing proper cleaning and PPE supplies for their specific event. It is suggested to have supplies budgeted into the overall event budget, as to be split among participants and not cause undue financial hardship on any one individual. Groups may also choose to have sign-up for participants to provide items, like snack sign-up, or collect donations.

### **Required supplies**

- Gloves
- Hand soap
- Hand sanitizer
- Surface cleaners
- Paper towels
- Face masks

### **Reminders**

- All attendees and/or their parent/legal guardian should complete a symptom self-check, including taking their temperature, prior to visiting GSLPG camp property
- Leaders should screen all participants using the [Attendee Pre-Screening & Symptoms Check Questionnaire](#) on arrival or before travel to GSLPG camp property begins (see [Transportation](#) guidelines for more information). A temperature checker will be available for use upon arrival at GSLPG camp properties
- All attendees or their parent/legal guardian must complete and sign the [COVID-19 Liability Waiver](#) on arrival or before travel to GSLPG camp property begins (see [Transportation](#) guidelines for more information)
- Leaders must maintain a sign-in sheet, [Cohort Tracking Sheet](#), or other attendance record and **keep it on file for at least one month**; in the event an attendee tests positive for COVID-19 following the meeting, this document must be provided to council staff. Refer to [Reporting a Positive COVID-19 Test](#) for more details on our reporting and notification policy.
- If an attendee develops any symptoms of COVID-19 during a visit to GSLPG camp property, move the attendee to a designated isolation area and call their parent/legal guardian to notify them of symptoms and request pickup, if possible.
  - The isolation areas at each camp are as follows:
    - Camp Wawbansee: The Infirmary
    - Camp Bon Temps: First Aid Room in Main Lodge
  - Keep the symptomatic attendee isolated with appropriate supervision until they can be transported from the facility

### **Updates! Swimming**

Swimming and pool use is permitted within cohorts or matched cohorts within a specific unit (refer to *Creating Cohorts & Units*). **It is highly recommended that unvaccinated individuals or those with qualifying medical condition physically distance from others while swimming.** Consider playing games that do not require skin-to-skin contact.

### **Small Craft**

Campers should follow physical distancing and proper hand hygiene practices prior to/following any small craft activity (e.g., individual canoes, etc.). Consider keeping activities together to include the same group of campers each day and consider keeping the same instructors per group. Limit the number of shared supplies and equipment per activity.

- All shared and used equipment (e.g., oars, lifejackets, boats) should be cleaned in hot soapy water and disinfected with alcohol-based spray at least daily for a multi-day reservation or between different reservations if there are two or more in a day. Do not use bleach products on ropes or lifejackets.
- Members do not have to wear masks while in the craft, for safety in the event the craft tips over; however, it is highly recommended that participants practice [Physical Distancing](#) while in the craft and remain at least 6 feet away from other surrounding crafts.

### Updates! **Archery**

It is highly recommended that participants adhere to [physical distancing](#) guidelines and proper hand hygiene practices prior to, during, and following any archery sessions. Keep activities together to include the same group of campers each day and same instructors per group. Limit the number of shared supplies and equipment per activity.

- All shared and used equipment (e.g., oars, lifejackets, boats) should be cleaned in hot soapy water and disinfected with alcohol-based spray at least daily for a multi-day reservation or between different reservations if there are two or more in a day.
  - If Archery is being practiced in an indoor facility. It is highly recommended that unvaccinated individuals or those with qualifying medical condition wear face masks, but they are no longer required for any participants **EXCEPT for individuals attending Girl Scout functions in the five days following the quarantine/isolation period** (see [GSLPG Quarantine Policy After COVID-19 Exposure/Symptoms](#) for details).
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## **Transportation**

If any activity or trip will require carpooling or take the troop/group outside their usual metro area, the following transportation guidelines must be observed:

- Establish curbside drop-off and pick-up times and locations by cohorts to limit direct contact.
  - **Masks are required** when using public transportation and, where possible, maintaining physical distance.
  - Carpooling is permitted with the following recommendations:
    - It is highly recommended that unvaccinated individuals or those with qualifying medical condition wear face masks, but masks are no longer required for any participants **EXCEPT for individuals attending Girl Scout functions in the five days following the quarantine/isolation period** (see [GSLPG Quarantine Policy After COVID-19 Exposure/Symptoms](#) for details).
    - Windows open, when possible, to allow fresh airflow
    - Maximum of one cohort per vehicle and two individuals per row leaving center seats vacant.
    - The [Attendee Pre-Screening & Symptoms Check Questionnaire](#) must be completed for everyone upon arriving at the carpool meeting location. The form must be given to check-in lead upon arrival at the event/destination.
  - If you anticipate getting out of your vehicle, it is highly recommended to maintain physical distancing in the presence of any individual outside of your household.
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## **Healthy Food Preparation and Meal Service**

- Members are encouraged to bring their own meals from home or limited to pre-packaged, individual serving size food which can be distributed without cross-contamination.
- Use disposable food service items (utensils, dishes). If disposable items are not feasible or desirable, ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water or in a dishwasher. Individuals should wash their hands after removing their gloves or after directly handling used food service items.
- Avoid sharing of foods and utensils.
- Ensure the safety of children with food allergies.

## Council Events

The suspension of in-person council events has been lifted. Check the monthly newsletters and event calendar for information on upcoming events and summer camp!

Council staff and members attending council events **must follow all guidance** from [Hygiene and COVID-19 Risk Mitigation](#), [Meeting/Event/Activity Spaces and Gathering Sizes](#), and, if applicable, [Creating Cohorts and Units](#) and [Transportation](#).

### Reminders

- All attendees and/or their parent/legal guardian should complete a symptom self-check, including taking their temperature, prior to attending a council event
- All attendees will be screened by council staff or adult volunteers on arrival using the [Attendee Pre-Screening & Symptoms Check Questionnaire](#)
- All attendees or their parent/legal guardian must complete and sign the [COVID-19 Liability Waiver](#) before attending a council event
  - Troop leaders should collect the signed waivers prior to the council event if their troop will be attending together
- Council staff will maintain a sign-in sheet, [Cohort Tracking Sheet](#), or other attendance record and **keep it on file for at least one month**; in the event an attendee tests positive for COVID-19 following the council event, this document will be used to notify other attendees of exposure. Refer to [Reporting a Positive COVID-19 Test](#) for more details on our reporting and notification policy.
- If an attendee develops any symptoms of COVID-19 during a troop meeting, move the attendee to a designated isolation area and call their parent/legal guardian to notify them of symptoms and request pickup
  - Keep the symptomatic attendee isolated with appropriate supervision until they can be transported from the facility

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## Cleaning & Disinfecting

Routinely clean and disinfect surfaces and objects that are frequently touched (i.e., tabletops, markers, scissors, door handles, light switches, sinks, faucets, etc.). Use a household cleaner, or see the [EPA's list of effective cleaners](#) approved for use against COVID-19. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.).

Household bleach is effective against COVID-19 for up to 24 hours when properly diluted. Check that the bleach is not expired and determine if it can be used on a given surface. Follow the manufacturer's instructions for application and proper ventilation. **Never mix household bleach with ammonia or any other cleanser.**

To prepare a bleach solution, mix:

- 5 tablespoons (1/3<sup>rd</sup> cup) bleach per gallon of water or
- 4 teaspoons bleach per quart of water

Please refer to the CDC's [guidance on cleaning and disinfecting](#) for more information on cleaning and disinfecting community facilities and to [Camp Activities](#) for specific guidance about cleaning and disinfecting GSLPG camp property.

**Thank you for doing your part to keep our Girl Scout community safe during the COVID-19 pandemic!**